

No. SMG-96/2022-23-RDD-SBM-G
Rural Development Department
Government of Himachal Pradesh

614-625

From

The Director
Rural Development Department
Himachal Pradesh.

To

All the Deputy Commissioners
In Himachal Pradesh.

Dated: 09 July 2024.

Subject: Implementation of Policy for Solid Waste
Management Facility at the Panchayats Level.

Madam/Sir,

I am to refer to the discussions held during the meeting (VC) held on 05.07.2024 under the chairmanship of Secretary, RD to the Govt. of HP wherein, one of the points discussed was regarding implementation of Policy for Solid Waste Management Facilities at the Panchayat level prepared and approved on the orders passed by the Hon'ble High Court in CWP No. 2369 of 2018 – titled **Suleman vs Union of India & others**.

As you are aware that Solid Waste Management is a critical aspect of Rural Development, and scientific waste management is essential for a clean and healthy environment. Implementation of a comprehensive solid waste management facility at the Panchayat level is an important step. Hence, the policy for SWM facilities approved by the Govt. is being forwarded to you with the request to issue directions to all concerned to implement this policy at Gram Panchayat level in letter and spirit.

In view of the existing legal framework and provisions of the scheme, it is evident that SWM is the legal responsibility of the Gram Panchayat and all powers to tackle this problem have been devolved statutorily to the Gram Panchayat. The key features for implementation of policy are described as under:

1. Due to paucity of land and infeasibility of replicating basic infrastructure for waste collection in all villages, there can be sharing of common facilities in the following manner:
 - (i) Waste segregation sheds and community composting pits at level of Gram Panchayat.
 - (ii) Plastic Waste Management Unit at level of Block.
2. Gram Panchayat will establish a decentralized system of waste collection, transportation and disposal within its area. The disposal of bio-degradable waste should primarily be the responsibility of the households and waste generators themselves, especially in Panchayats with dispersed population/ habitations. Wherever required, Gram Panchayat

can create Community Compost Pits for bio-degradable waste. The plastic waste should be collected by the Gram Panchayats and taken to the Segregation Shed. Here it should be sorted, and the recyclable plastic waste should be separated and handed over to recyclers, if possible. The non-recyclable plastic waste should be packed and transported to the Plastic Waste Management (PWMU) at the Block level.

3. Gram Panchayat may appoint a waste collector agency or operator for the purpose of collection and transportation of non-bio-degradable waste as per the frequency fixed by it in view of local requirements and quantum of waste generation. The funds under 15th FC, SBM and those collected via sanitation service fee that may be levied by the Gram Panchayat can be used to make the payments to the sanitation workers or the waste collectors/ agency and hire/ purchase equipment/ vehicles for waste collection. However, no adhoc, temporary or part-time workers shall be directly hired by the GP on its rolls since this should not become a mode of irregular recruitment or back-door entry for employment under the State.
4. The Gram Panchayats may involve rural women Self Help Groups in collection of service fee or collect it through the waste collector or agency authorized for waste collection.
5. The Gram Panchayats should use sanitation workers or waste collector/ agency for collection of plastic waste from household level and bring it to the Segregation Shed at the Panchayat level. Willing SHGs may also be used for collection and management of waste.
6. In view of the paucity of land and infrastructure, Gram Panchayats adjoining municipal areas can enter into agreements with the urban local bodies for transportation of their waste to the waste processing sites of the urban local bodies for a certain charge to be mutually agreed upon between the two bodies. The artificial segregation of continuous geographical areas into administrative boundaries should be watered down to protect the environment.

OPERATIONAL GUIDELINES FOR PWMU

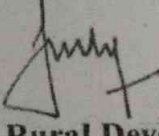
1. There shall be one PWMU per Development Block in the State. Each PWMU shall have a plastic shredder, baling machine and dust remover machine. The Block Development Officer (BDO) shall be responsible for the establishment, operation and maintenance of the PWMU.
2. To meet the O&M costs of the PWMU, the BDO may take a contribution of fixed amount from GPs and/ or use the 30% tied grants under 15th FC of Panchayat Samiti or Zila Parishad.
3. The Block shall outsource the operations of the PWMU to suitable waste collectors or NGO or CBO. No adhoc, temporary or part-time workers shall be directly hired by the Block since this should not become a mode of irregular recruitment or back-door entry for employment under the State.
4. The BDO shall ensure that plastic waste from the Segregation Sheds of GPs is transported to the PWMU as per a schedule fixed by the Block so that there are no space constraints for storing the plastic waste at the PWMU.

5. The recyclable plastic waste shall be sorted and handed over to the local recyclers.
6. Non-recyclable plastic waste shall be shredded/baled at the PWMU and transported to the cement plants for co-processing at regular intervals, handed over to HPPWD for road construction or disposed off scientifically in any other acceptable manner. Amount earned out of these operations shall also be used for the O&M of PWMU.
7. The PWMU shall be operated strictly in accordance with the norms of the HP Pollution Control Board and the Plastic Waste Management Rules, 2016.

It is imperative that each Panchayat in your district should adopt this policy and create infrastructure for effective solid waste management. To implement the policy, I request you to issue directions to all concerned to work closely with the local authorities, Panchayat leaders, and community members.

I urge you to prioritize the establishment of solid waste management facilities at the Panchayat level to ensure a sustainable and clean environment for the rural population. Your leadership and proactive approach in this matter will have a positive impact on the overall well-being and development of the communities.

Yours faithfully,

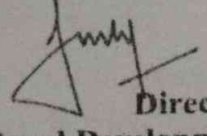

Director,
Rural Development
Department, HP.

62-6-740
Endst. No. as above ^ Dated- Shimla

09 July, 2024

Copy forwarded to:

1. All the Additional Deputy Commissioners in Himachal Pradesh for information and necessary action.
2. All the Deputy Director cum P.O, DRDAs in Himachal Pradesh for necessary action.
3. All the Block Development Officers in Himachal Pradesh for necessary action.


Director,
Rural Development
Department, HP.

Proceeding of Review Meeting of all the flagship programme/Schemes of RD&PR department with all the Additional Deputy Commissioners/ Additional District Magistrates, District Development Officers and District Panchayat Officers held on 12-11-2024 at 11:00 AM onwards in the Conference Hall, Armsdale Building, HP Secretariat, Shimla-2, under the Chairmanship of Worthy Secretary (RD&PR) to the Government of Himachal Pradesh.

At the outset Director RD welcomed Worthy Secretary (Rural Development) and thereafter with the permission of the Chair, Agenda item wise review was taken up. The list of participants is enclosed at Annexure "A".

After detailed deliberations/discussion, the following decision is taken:

Sr. No.	Name of scheme/Agenda items	Direction given
1	Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS)	- It was directed by the Secretary (RD&PR), to complete the target of 300 lakhs Persondays generation for the FY 2024-25 by 31st December, 2024. - All the districts were directed to complete those works on priority basis where expenditure is between 75% to 99% and more than 100% by 31st December 2024 positively. - Beside this, works where there is zero expenditure should be deleted immediately. - It was also directed that pending Geo tagging of Stage-III must be completed by 15th December, 2024 by launching a special campaign. - All the districts have been directed to maintain wage-material ratio of all works at block level. It shall be the responsibility of the concerned BDO/PO MGNREGA to ensure procurement of material at the field level as per the consumption corresponding to the issued muster rolls. Apart from this in case of individual works material should be restricted to 40% corresponding to the wage so that wage material ratio is maintained workwise for such works.

- o It was also directed that the wage material ratio of 60:40 must be calculated on the central wage liability i.e. Rs. 236 per day wage for non-tribal areas and Rs. 295 per day for Tribal areas and estimates should be prepared accordingly. The enhanced wage rate of 300/- for Non-tribal areas and Rs 300/- for tribal areas will not be taken into account for calculation of 60:40 wage material ratio. Disciplinary action for violation will be initiated.
- o It was also directed that all the rejected transactions should be regenerated within 2 days after receipt rejection in GP/Programme Officer/Line Department login.
- o Besides POs/BDOs, the targets of Area officer App must be achieved every month especially at the DPC & ADPC level.
- o All the Districts (except Bilaspur) were asked to ensure that at least 60% of the works to be taken up in a district in terms of cost shall be for creation of productive assets directly linked to agriculture and allied activities.
- o All the districts were directed to complete the target of Project Unnati by 31st March, 2024.
- o Districts Chamba, Sirmaur and Una were directed that all the ombudsman recovery pointed out by the Omdudsman must be recovered by 31st December, 2024.
- o It was directed by the Secretary (RD&PR) to release fresh advertisement for the post of Ombudsperson for the districts where such vacancies exist.
- o Five districts Kangra, Hamirpur, L&S, Solan and Una have exceeded the admissible limit of administrative expenditure. They were directed to take steps in this regard and keep such expenditure within the permissible limit. In this regard, it was also directed that the availability of administrative staff posted in low performing Blocks may also be reviewed and if required, excess staff may be readjusted where sufficient demand or work is available.
- o The instructions were given to all the districts regarding successful execution of Mission Amrit Sarovar Phase II

	as per the revised GOI guidelines issued dated 5 th November, 2024.
SBM (G)	The following issues were discussed and decisions were taken: ◦ It was directed that the BDOs should ensure mapping of MRFs of UD which are catering the waste of adjoining GPs where PWMUs are not available and share such details with the Directorate and also on IMIS. All the District authorities were directed to identify suitable land for establishment of Plastic Waste Management Unit for effective plastic waste disposal. It was also decided that BDOs will share the details of infrastructure created for PWMU, 3 phase electricity connection installed or yet to be installed with the Directorate enabling to provide the machineries for PWMU. ◦ It was further directed that all the DDOs/ DPOs/ BDOs as well as Gram Panchayat should take steps to ensure that the earmarked funds out of tied grant under 15th FC are utilized for sanitation related activities. ◦ On the issue of CSCs it was observed that most of the CSCs are not functioning. In this regard it was decided that it shall be the responsibility of all the BDOs who should ensure that all CSCs are made functional and functionality report is uploaded on IMIS SBM-G Portal. ◦ All District authorities were also apprised that Challan Books have been provided to all Districts hence, it was directed that the challans of violators should be issued. ◦ The issue regarding imposing user charges for sanitation activities was discussed in detail and it was decided that the amount collected should be utilized for sanitation activities for sustaining solid and liquid waste management. ◦ With reference to the issue of scientific disposal of plastic waste, it was decided that all the Districts should report as to how the plastic waste is being disposed of, whether it is being sold to junk dealers (Kabadiwalas) or taken away by the waste collectors. The data in this regard should be uploaded on the IMIS SBM-G portal on a weekly basis. ◦ It was also decided that each Gram Panchayat should have at least one segregation shed which is a major indicator of ODF Plus Model. Monitoring of segregation sheds should be done at District level. ◦ It was also decided that the Districts will map the existing STPs as per the list which has been shared with them within next 15 days. ◦ In order to ensure that the faecal matter is carried to the

		STPs, it was directed that all Blocks should ensure that all De-sludger operators are empanelled and registered at Block level and it should be ensured that the route and days in consultation with STPs are fixed. The GPS should be installed in every de-sludging vehicle in order to monitor the movement of the vehicle. - It was also decided that Department will prepare the standard design and estimate for establishment of Segregation Shed and PWMU and will be shared with the Districts enabling to avoid the variations. - It was also decided that all BDOs should identify the PRI members for exposure visit to existing PWMUs and MRIs established by the NGOs as per the directions of the Hon'ble High Court nearby to these GPs/ Blocks. The expenditure for such works can be arranged from RGSA funds which are available with district panchayat officers, for this BDOs need to collaborate with respective DPO offices for early implementation. - All BDOs should ensure that the villages already declared as ODF Plus Model should be verified through third party.
3	Pradhan Mantri Awaas Yojana- Gramin	- All the Districts were directed to complete the incomplete houses of SECC-2011 & Awaas Survey 2018 for the financial year 2016-17 to 2021-22 on priority by 31st Dec.2024 failing which personal responsibility of the officers will be fixed. - It was directed to release the installments to the beneficiaries for the FY 2023-24 under Special Project of PMAY-G on top priority by 30th November, 2024 and thereafter release 1st installment to the beneficiaries of the FY 2024-25. - It was also directed to mark the entries of delayed houses on Delayed Houses Module available on Awaas Soft before 20th November, 2024 positively. - Districts were asked to sanction houses for the FY 2024-25 on priority by 20th November, 2024 and also ensure to sanction houses in the name of women or jointly in the name of both husband & wife. - Districts and Blocks were also to ensure the 100% Aadhaar seeding and Aadhaar authentication from Block login as ABPS mode of payment is prevalent in PMAY-G. - It was further directed Districts will ensure saturation of convergence with other schemes for providing the basic amenities like water, electricity, toilet, LPG connection to beneficiaries benefited under the scheme and same has to be

		updated on Awaas Seft. o All the Districts were informed that the Demonstration and orientation session is being organized by the GoI/NIC for identification of new beneficiaries on 19th November, 2024 through webcast for which link will be shared separately by NIC. All District Development Officers, Block Development Officers, and all registered surveyors in the Awaas App must mandatorily attend the orientation programme.
	Mukhya Mantri Awaas Yojana	The programme was reviewed in detail. The Chairman expressed dissatisfaction over non-completion of previous year houses which are pending since financial year 2021-22 in various districts. It was directed to gear up the pace of progress of completion of previous years houses on priority. While reviewing the progress under the scheme for the current financial year, this was observed that district Chamba (1) Hamirpur (8) Kangra (38) Mandi (5) have not yet sanctioned all the houses against the target for financial year 2024-25 for which timeline fixed was 10th September 2024. In this context, directions were issued to complete all the pending houses under MMAY by end of the financial year.
5	Matri Shakti Bima Yojana	While reviewing the progress under Matri Shakti Bima Yojana, it was observed that very few cases are being sent for sanction of budget. The ADCs and DDOs were directed to organize IEC activities under the scheme and disseminate the guidelines of the scheme, eligibility and information in the training programmes being organized time to time at the district, block and Gram Panchayat level so that more and more poor people can get benefit of the scheme. Chairman informed that the matter regarding enhancement of the timeline for applying under the scheme has been taken up with the Finance Department of the State and shall be conveyed to all when we get the approval from the finance department.
6	Action taken report on grievance under various housing Scheme	It was apprised by the Additional Director (RD) that 251 grievances have been received regarding financial assistance for house construction under various housing schemes. These grievances have been sent to various districts for taking action and sending Action Taken Report to the State headquarters. The Action Taken Report is still pending from 05 districts namely Bilaspur, Kangra, Mandi, Shimla and Solan. These districts were directed to send the ATR at the earliest.

Assets of DRDAs	It was also apprised by the Additional Director (RD) that there are 36 properties of the DRDAs which were to be uploaded on the portal of PR Department created for the purpose but only 13 properties have been uploaded and Portal has now been closed. In this context, the Panchayati Raj Department was requested to open the window on the portal so that left out properties could be uploaded and District Development Officers were directed to upload all the properties on the portal at the earliest.
NRLM	○ <u>Federation of SHGs into Village Organizations (VOs) and VOs into Cluster Level Federations (CLFs)</u> It was also pointed out that progress of districts Solan, Chamba, Mandi, Kangra, Kinnaur, Kullu & Lahual Spiti under SHGs into Village Organizations (VOs) is not satisfactory and is on the lower side. The Secretary RD & PR to the Govt. of HP directed the concerned districts to expedite the progress and complete the federation of SHGs in to VOs by the end of Dec. 2024 positively. Similarly progress of Districts Una, Shimla, Kangra, Mandi, L&S, Solan, Kinnaur & Kullu was observed as very poor under VOs to CLF federation. The Director RD & PR directed all the districts that as under NRLM the formation of new SHGs is at saturation, NRLM section will have to be more focused on federation of CBOs into higher level federations and their trainings. The Secretary RD & PR to the Govt. of HP directed the districts to form the Cluster level federations where ever it is required and federate all the loose SHGs into VOs and VOs into CLFs on priority basis. ○ <u>Status of saturation of Households against the SECC 2011.</u> It was informed that although the state has achieved the target against the SECC 2011, but the Districts Kinnaur (80%), Chamba (48%) & L&S (47%) should focus on covering the eligible left out households in the concerned districts. Representatives from the concerned districts informed that the 100% achievement will be done by Dec. 2024 by deploying the community resource persons in targeted areas. ○ <u>Status of saturation of Households against the SECC 2011.</u> Since standard books of records are required to be maintained at each CBO level for better monitoring and management of funds, in this regard 100 % achievement has been done at the

level of CLF, but there are still gaps at the level of Village organizations and SHG level.

The Chairperson directed the districts with lower progress to give due focus to maintain the standard books of records at all CBO levels and also inspect them from time to time.

◦ Status of saturation of Households against the SECC 2011.

Similarly standard books of records are also required to be maintained at each CBO level for better monitoring and management of funds. In this regard 100 % achievement has been done at the level of CLF, but there are still gaps at the level of Village organizations and SHG level.

The Chairperson directed the districts with lower progress to give due focus to maintain the standard books of records at all CBO levels and also inspect them from time to time.

◦ PRI-CBO convergence

The progress under various KPIs of the PRI-CBO convergence at Dev. Block Nadaun was not satisfactory and the Chair directed the district to resolve the issues in the implementation and intimate the same to the Chair by the 30th Nov. 2024.

◦ VPRP Progress

The progress of Village Poverty Reduction Plan (VPRP) which was required to be updated on MIS, the same is not being updated due to which the progress under the VPRP of the state is low. Further, Additional Director-cum-Joint Secretary (PR) apprised that the VPRP plan is to be presented in the next special Gram Sabha that will be held by the end of November 2024 or in the first week of December 2024.

Additional Director-cum- Joint Secretary (PR) also informed the participants that the funds of the training are lying unspent at the level of DPOs, the concerned districts may plan to utilize the training funds for the capacity building of the resources at Districts, Block and GP level in collaboration with DPOs.

The Secretary, RD & PR directed that the RD & PR offices at the Districts, Blocks and GPs level may work in close coordination for effective implementation of Govt. schemes.

Further, it was also directed by the chair that the process of VPRP should be completed in the given timeline and

compliance of the same may submitted to HPSRLM within next one week.

◦ Credit Linkage of SHGs with banks

The chair reviewed the progress under SHG credit linkage and it was observed that only 10% target has been achieved till now, which is not satisfactory. It has been directed that ADCs may hold fortnightly meeting with DDO and BDOs to review the progress under SHG credit linkage. As it is mandate to link all the SHGs with bank CCL (cash credit limit) to avail easy finance, due focus is required on the same.

Director RD & PR has directed the districts to sponsor loan applications to banks as per the targets allocated. It was also directed that the officials/ experts from HPSRLM may visit the districts and blocks to monitor the progress and gaps.

◦ NPA Status

The status of NPA was reviewed by the house and districts were directed to make efforts to reduce the NPA in the blocks with higher NPA at the earliest.

◦ Mahila Kisan covered under AEP & supported under livestock

The progress of identification of Mahila Kisan to be covered under AEP, Mahila Kisan supported under livestock and promotion of Agri Nutri garden was observed on lower side w.r.t. Districts Shimla, Bilaspur, Kangra Solan, Mandi, Kinnaur, Una, Kullu and L&S. In this regard it was directed that 100% progress under KPIs must be achieved by the concerned by 31st Dec. 2024 positively.

◦ Promotion of Producer Groups

With reference to do progress under the promotion of producer groups which is on lower side for the Districts Bilaspur, Shimla, Chamba, Hamirpur Kangra, Mandi, Solan, Kinnaur and L&S, the chair directed that the low performing Districts should expedite the progress and achieve the allocated targets by the next review meeting.

◦ Promotion of Producer Groups & Integrated farming clusters

As the progress under the promotion of Producer Groups was observed on lower side for the Districts Bilaspur, Shimla, Chamba, Hamirpur Kangra, Mandi, Solan, Kinnaur and L&S, and the chair issued direction to the low performing Districts to expedite the progress and achieve the allocated targets by the next review meeting under promotion of PGs. Further, it

was pointed out that the implementation pace of new sub scheme integrated farming cluster under farm livelihood is very poor and the Districts except Chamba & Mandi have not started the implementation and utilization of the funds released to CLTs under IIC. The chair directed the Districts to look into the matter seriously and start utilization of the funds for the purpose it has been released.

◦ Lakhpati Didi aajeevika register entries

It has been observed that except District Hamirpur & Sirmour the progress of all the Districts is not satisfactory and focus is required on the same as the "Lakhpati Didi" initiative is being monitored by the MoRD and PMO on regular basis. The Director, RD & PR directed the Additional Deputy Commissioners & District Development Officers to monitor the progress under the aajeevika register entries on weekly basis and also cross check the entries on random basis to ensure data quality. Further, it has been directed that a review meeting will be scheduled to review the progress in the first week of the Dec. 2024.

◦ Non-Farm livelihood initiatives

It was informed that HPSRLM has started efforts for standardized packaging of SHG products under HimIRA premium and HimIRA shops are being established for sell these products directly to the customers. The status of non-farm sub schemes MED (Micro Enterprises Development), PMFME and AGEY was reviewed in detail and the chair directed the Districts to achieve the allocated targets at the earliest and send the pending proposals under AGEY scheme to the HPSRLM so that the same may be submitted to MoRD by the given timeline. The progress under the funds disbursed for the HimIRA Model shops was reviewed and it has been found that the funds released to Dev. Block Hamirpur, Nichar, Kandaghat and Bangana are still lying idle and the same should be utilized for the purpose it was released.

◦ Community Funds Disbursement

Since the progress under the disbursement of Community Investment Fund (CIF) is very low (26%), the Districts were requested to submit online proposals for all the CLFs and the same should be verified at the districts level before sending to the HPSRLM. Further, it was informed that the progress under the disbursement of CIF will be reviewed at the PRC level and it is required to be expedited.

		The Secretary RD & PR to the Govt. of HP directed the Districts to submit the CIF proposals for all the pending CLFs by the 30th Nov. 2024. ◦ <u>Unutilized funds at the DRDA level.</u> It was apprised that ₹ 6.59 Cr. has been released by the HPSRLM to various Districts through ePFMS, out of which ₹ 2.99 Cr. is still unspent/ not released to the concerned beneficiaries, which may be released by the 30th Nov. 2024. The Secretary RD & PR to the Govt. of HP has directed the Districts that the funds released under the scheme is required to be utilized within 15 days from the limit assigned on ePFMS.
9	WDC-PMKSY	Discussion on the expenditure under WDC-PMKSY 2.0 was held and directions regarding expediting the same were given by the Worthy Secretary (RD&PR) to the Govt. of H.P.
10	Panchayati Raj	◦ Status of Utilization Certificate: First of all DPO/PRTI/XEN Office wise Status of Submission of Utilisation Certificates (UCs) was placed. Joint Secretary (PR) brought to the notice of the Chairman that MoPR, GoI has released total amount of Rs.179.67 Crore w.e.f the FY 2020-2021 to 2023-2024 out of which UCs of Rs.125.39 Crore have been submitted to the MoPR, GoI and UCs of Rs. 54.28 Crore are yet to be received from the Field offices. In this regard Joint Secretary PR also informed that the status of submission of UCs by District Panchayat Officer Kinnour, Lahaul Spiti and Shimla is very less. Ministry of Panchayati Raj has approved the Annual Action Plan of RGSA for Rs.101.42 Crore and a budget provision of Rs.64.35 Crore out of which an amount of Rs.30.23 Crore has been released by MoPR GoI. Director Panchayati Raj Directed all the field Officers/Officials of the Panchayati Raj Department to speed up the Expenditure under RGSA Scheme so that the State could claim next instalment in the month of December, 2024 from MoPR, GoI. Secretary (Panchayati Raj) directed all the Additional Deputy Commissioners to reviewed the Expenditure under various components of RGSA, Schemes with the District Panchayat Officers and Executive Engineers (RD & PR) in every week so that the State could submit the UCs of the entire amount and can claim its eligibility to get funds as per approved Annual Action Plan so as to achieve the targets of all components of RGSA Scheme. ◦ Status of Construction of Common Service Centre. The Status of construction of CSCs revealed that out of total

sanctioned 1537 CSCs construction work has been completed in 1101 CSCs as on 11th November 2024. As such construction in 71% CSCs have been completed and in the remaining 456 (29%) CSCs is not completed. Joint Secretary brought it to the notice of the Chairman that the mandate of the MoPR Gol is to release funds to all the Gram Panchayats for construction of CSCs. But due to Non-completion of construction work the State is getting funds for less units of CSCs. Director Panchayati Raj also informed that construction of CSCs is a main component of RGSA and directed the District Panchayat Officers that slow construction progress on one hand would not suffice the purpose to establish CSCs in all the GPs as well as the State could not claim funds under this component due to submission of less UCs. It was further informed to the DPOs that in the meeting held on ----- all the DPOs have assured to complete the construction work of CSCs by 30th November 2024 but the status shows that the progress of construction is still negligible. Thus the Secretary Panchayati Raj inform all the ADCs to review the status of construction of CSCs regularly with DPOs.

• **Status of Collocation of CSCs-**

Joint Secretary (PR) informed the Chairman that MoU has been signed with the CSC SPV an agency empanelled with the IT Department at the State level as well as with the MoPR at the Gol level. As per MoU CSC-SPV will engage VLEs in the CSCs and also provide hardware to the VLEs for discharging e-application works in the co-located CSCs. Till 11th November 2024 the PR department has submitted the proposal to co-locate 991 CSCs in which construction work has been completed to CSC SPV out of which co-location work has been completed in 684 units and in 307 units the co-location work in progress. Joint Secretary (PR) also informed that in some cases it has been noticed that Pradhan of Gram Panchayats are not supporting the CSC-SPV to shift VLEs in the CSCs. Therefore directions were given to ADCs to direct the BDOs to discuss the matter with the concerned Gram Panchayat Pradhan to resolve the issue.

• **Status of construction of Gram Panchayat Bhawan for which Rs. 20.00 Lacs have been sanctioned from RGSA scheme:**

Joint Secretary (PR) informed that Rs.20 lakhs have been sanctioned from the RGSA Scheme for construction of 116 Gram Panchayat Bhawans in the newly created GPs out of

which UCs of only 69 units have been received and UCs for the remaining 47 Units are yet to be received. In this regard the Director Panchayati Raj informed all the ADCs that major part of the funds of RGSA Scheme is blocked in the capital works that is construction of Gram Panchayat Bhawan and CSCs and also hampering the target of submission of UCs. Due to slow progress of construction the State is not in a position to justify its claim to get more funds under RGSA Scheme from MoPR. The Department has taken series of meeting (Physical and Virtual) with the Executive Engineers (RD & PR) and the District Panchayat Officers. The XENs and DPOs in every meeting replied that the construction work in some cases could not be executive due to FRA and land disputes. Thus all the Additional Deputy Commissioners were requested to review the construction of Panchayat Ghar in the newly created Gram Panchayats specially in those cases where work could not be started due to issues of FRA and land disputes. ADCs were further requested to resolve the issue of FRA and land disputes on priority basis so that the new Panchayat Bhawan could be provided to all newly created GPs in the time bound manner.

• **Status of construction of Gram Panchayat Bhawan for which Rs.10.00 lacs have been sanctioned from RGSA scheme:**

It was informed that Rs.10.00 lacs have been sanctioned during the FY 2020-21 for construction of 97 GP Bhawan in the newly created Gram Panchayat. Till date amount of Rs.10.00lacs has been utilized in 58 Gram Panchayat Bhawan and UCs of 39 units are still awaited from the District Panchayat Officers. It was also informed that in some Gram Panchayats the construction work could not be done due to land disputes and in these cases funds have been re-sanctioned as per proposals received from the District Panchayat Officers to other Gram Panchayats where construction work is underway and funds have not been sanctioned out of RGSA scheme. Directions were given to utilize Rs.10.00las till 30th November, 2024 and send the UCs.

• **Income Enhancement & Ecotourism Projects:**

Joint Secretary PR informed that funds has been released to set up Income Enhancement and livelihood generation projects. The details are as under:-

- i) Androli Project, Block Bangana, District Una Rs.3.33 Crore

in the year 2021-22 and 2023-2024.

- ii) Hareta Project Block Nadaun Distt. Hamirpur Rs.2.00 Crore in the year 2023-2024.
- iii) Kamyana Project, Block Mashobra District Shimla Rs.2.00 Crore in the year 2023-2024.

With regard to Androli project Director Panchayati Raj asked about the status of DPR for starting the 2nd phase work of the Rural Tourism Park at Sohari and to obtain necessary approval of the KTDS. DPO Una replied the meeting of KTDS to approve the above mentioned DPR has been fixed on 13th November, 2024. For Hareta Project DPO Hamirpur informed that the site development work of the project has been completed. Secretary(Panchayati Raj) directed the Additional Deputy Commissioner and District Panchayat Officer Una, Shimla and Hamirpur to review the progress of construction work of the projects with the Conservator of Forests Hamirpur who is also holding the charge of District Una and DFO Shimla in case of Kamyana Project and send the report to Panchayati Raj Department by 30th November, 2024.

• **Status of SPRC and DPRC:-**

Joint Secretary (PR) informed the Chairman that the construction work of SPRC at Mashobra, Distt. Shimla and 5 DPRCs have been completed in district Shimla and Sirmour the construction work is complete but these two DPRCs have been not made functional due to non-availability of Electricity, Water and sewerage connections. Secretary (PR) and Director (PR) directed the Additional Deputy Commissioner Shimla and Sirmour to look into the matter personally and take up the matter with the concerned authority of HP Electricity Board, Jal Shakti Vibhag and concerned Urban Local bodies to provide the Electricity Water and Sewerage Connection immediately. Additional Deputy Commissioner and District Panchayat Officer Una were also directed to complete the construction work of DPRC Una with in a period of six months. Executive Engineer Mandi was informed to complete the tender process for starting the work of DPRC Kullu immediately.

• **Status of Training:**

Joint Secretary Panchayati Raj placed the details of fund released to the District Panchayat Officer and PRTIs under Training and Capacity Building component. It has been brought to the notice of the Chairman that out of funds released in the FY 2023-2024 and from unspent amount for

the FYs 2018-19 to 2021-22 total 112500 persons are to be trained. As per Training Management Portal (TMP) total 14418 participants have been trained. In this behalf Joint Secretary Panchayati Raj also informed the Chairman that presently the training courses out of RGSA grant are being organized at the district, Block and PRTIs regularly. Besides this the training of People Plan Campaign (PPC) and Training Courses to be conducted by the consultants (RGSA) are underway. Thus the training target is likely to achieve by the end of December 2024. The Director (Panchayati Raj) directed the District Panchayat Officer and Project Director NRLM to utilize the funds released for the training courses of SHG-PRIs Convergence by the end of November 2024 and they were also directed to ensure to upload all the training of SHG-PRIs convergence in the training management portal. District Panchayat Officer were further directed to submit the UCs immediately for the funds for SHG-PRI conversions trainings. Further directions were issued to include a session of Solid and Liquid waste management in every training programme.

• **Expenditure under 15th Finance Commission Grant:**

It was noticed that expenditure under tied and untied components of 15th Finance Commission is below 60% (untied 55.22% and tied 37.10% and total expenditure of the both the component is 44%) which is a cause of concern. Directions were given to expedite the expenditure and to regularly review the progress in district level meetings. It was emphasized that the expenditure on the sanitation component of tied grant may be ensured by providing gap funding for PWMUs in convergence with SBM funding. Segregation sheds should be constructed in each gram Panchayat. Solid waste and plastic waste management should be the priority while formulating Panchayat development plans. The above activities, if not included in the original plans, may be included in the supplementary plans which have been opened by MoPR up to 30th November, 2024. The information relating to opening of supplementary plan may be provided to all the PRIs immediately. In case of saturation in water related activities grant more than 30% of the tied grant should be spent on sanitation related activities. Since, the expenditure under sanitation component is being monitored by the Hon'ble High Court hence, these activities should be top most priority so that compliance can be submitted to Hon'ble High

Court.

- **Utilization Certificates of 15th Finance Commission Grant:**
Utilization Certificate of Rs. 312.89 Crore is pending from the various districts pertaining to 15th Finance Commission Grant. All the DPOs were directed to expedite the submission of Utilization Certificates to Directorate regularly on the basis of expenditure as this issue is being monitored by the AGHP frequently.

- **Closures of Year Books pertaining to FY 2023-24 :**

It was pointed out in the meeting that 13 Gram Panchayats (Five of district Chamba, two of District Kangra one of district Lahaul-Spiti, five of district Shimla) have not closed their year book pertaining to Financial Year 2023-24. DPOs of the concerned districts to ensure the closure of the year book within 03 days.

- **Seniority list of Technical Assistants:**

The districts were requested to send the seniority list of Technical Assistants vide letter dated 18-09-2024 but till date district Kullu and Solan has supplied the same. Rest of the districts were directed to provide the list within 15 days positively.

- **Information of the assets of the department:**

As per information uploaded in Asset Directory Portal 850 assets relating to Panchayati Raj Department and 93 assets pertaining to Rural Development Department have been uploaded in the portal. All DPOs and DDOs were requested to furnish the certificate but till date DPO Hamirpur and Solan and DDO Chamba has supplied the requisite certificate. Rest of the DPOs and DDOs were directed to supply the certificate within 07 days.

- **List of ZP employees having stay of more than 3 years at one place of posting:**

This information is required to implement the recommendations of Vidhan Sabha Committee. The information was sought vide this office letter dated 21-08-2024. Till date district Mandi, Bilaspur, Hamirpur, Shimla and Kullu have provided this information and rest of the districts have not provided the same. It was directed to provide this information to the Directorate within 15 days positively.

- **Information regarding Cantt. Area:**

District Shimla, Solan and Chamba were requested vide this office letter dated 17 September, 2024 to provide information regarding adjoining Panchayats of the Cantt. Area in which the portion of Cantt. Area can be merged in case these Cantt.

Boards are de-notified by the Govt. of India. DPO Solan and Shimla have supplied the information whereas, district Chamba has not supplied the same. DPO Chamba was directed to provide the information within 03 days.

• Information relating to OSR (Sanitation fees) on Google Sheet:

A Google Sheet was shared with all the DPOs on 18-10-2024 to provide the said information. Till date 3615 Gram Panchayat information relating to 1707 Gram Panchayats have been received. All the DPOs were directed to fill the Google Sheet of remaining Gram Panchayats within 07 days.

• Information regarding construction of Panchayat Committee Centre (Panchayat Ghar on Google Sheet):

It was informed that the district Shimla has partially filled the Google Sheet and DPO Shimla was directed to complete the task within 03 days. And directions were issued to all the DPOs to update the Google Sheet from time to time as and when new sanctions are issued by the Department.

Information regarding capital works executed under SCDP required by ESOMSA Department:-

District Kangra and Shimla has not supplied this information. DPOs of these districts were directed to provide the same within a week.

• Information regarding Status of Gram Panchayat buildings sought by BSNL:

This information has not been provided by district Shimla and Una. DPOs of these districts have been directed to provide the same within a week.

• Creation of New Gram Panchayats:

All the DPOs were directed to send the proposals for creation of new Gram Panchayats and reorganization to the Directorate on prescribed format completing all codal formalities within a period of 15 days. DPO Kangra was directed to send the proposal of creation of new Gram Panchayats for the area de-notified from Yol Cantt within a period of 03 days on prescribed format.

• Status of Audit:

As per guidelines of MoPR Online Audit of all PRIs should be completed by 31-12-2024. Till date only 15% Gram Panchayats and all the Panchayat Samitis (except one Panchayat Samiti) have been audited online. Whereas, none of Zila Parishad have not been audited online till date. Directions were given to ensure the 100% audit online as per mandate of MoPR by 31-12-2024 so that no issue is faced regarding claiming of grant under 15th Finance Commission.

o Special campaign for settlement of pending Audit Paras and Audit Recoveries:

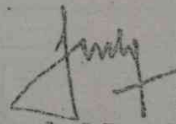
Recovery of about Rs. 16 Crore from the officials and Rs. 8 Crore from the elected representatives is still pending. It was directed that the recovery from the officials as well as elected representatives should be made on priority. Regarding audit paras of State Audit Department settlement proposal from officials amounting to Rs. 18 Crore and elected representative amounting Rs. 9.72 Crore has been sent to State Audit Department for further actions. Similarly, settlement cases amounting to Rs. 13.44 Crore with respect to officials and Rs. 3.43 Crore with respect to elected representatives have been sent to AG Audit for further necessary action. Directions were given to follow up these cases with State Audit Department and AGHP.

o Manual Audit of Gram Panchayats:

It was pointed out that till date, out of 3615 GPs the manual audit of only 741 Gram Panchayats have been done which is only 20.83% of the total target. It was directed that the target of Audit at least 70% of Gram Panchayats and 100% of Zila Parishads and Panchayat Samitis should be completed in the current Financial Year.

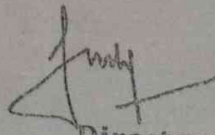
The meeting ended with a vote of thanks from and to the chair.

Endst No. as above 3036-3093 Dated: Shimla-171009,

 Director (RD)
Himachal Pradesh, Shimla-9
29 November 2024.

Copy forwarded to the following :-

1. The CEO, HPSRLM
2. All the Addl. Deputy Commissioner in H.P.
3. All the Addl. District Magistrate in H.P.
4. The Joint Secy.-cum-AD (PR)
5. The Additional Director- (RD)
6. The Deputy Secy. (RD) to the GoHP.
7. The Addl. Director (PR)
8. All the District Dev. Officers in H.P.
9. All the District Panchayat Officer in H.P.
10. The Deputy Director (STAT)
11. The BDO-cum-Programme Officer (NRLM/SLNA), RD, H.Q.
12. The BDO-cum-Programme Officer (SBM-G), RD, H.Q.
13. Statistical Officer (MGNREGA)

 Director (RD)

Attendance sheet for review meeting of all the flagship programme/schemes of RD&PR Department was held on 12.11.2024 at 11.00 AM onwards in the Conference Hall, Armsdale Building 6th Floor, under the Chairmanship of Worthy Secretary,(RD&PR) to the Government of Himachal Pradesh.

Sr.No.	Name of Officers/Officials	Designation
1	Sh. Raghav Sharma (IAS)	Director (RD/PR)
2	Sh. Abhishek Verma (IAS)	ADC Shimla
3	Ms. Nidhi Patel (IAS)	ADC Bilaspur
4	Sh. Ajay Kumar Yadav (IAS)	ADC Solan
5	Sh. Rohit Rathour (HAS)	ADC Mandi
6	Sh. Ashwani Kumar (HAS)	ADC Kullu
7	Sh. Rahul Chauhan (HAS)	ADM Hamirpur
8	Smt. Neeraj Chandla (HAS)	Joint Secy-cum-Addl. Dir. (PR)
9	Sh. Robin (HAS)	Additional Dir. (RD)
10	Dr. Bhawna (HAS)	Additional Dir. (RD)
11	Sh. Kewal Sharma	Additional Dir. (PR)
12	Smt. Seema Sharma	Deputy Dir. (Stat)
13	Sh. Vijay Bragta	Deputy Dir. (PR)
14	Smt. Kalyani Gupta,	BDO-cum-Programme (SRLM/SLNA)
15	Sh. Narayan Singh	Section Officer, RD, HP Sectt.
16	Sh. Chander Veer singh	DDO Kangra
17	Sh. Om Prakash Thakur	DDO Chamba
18	Sh. Munish Kumar	DPO Chamba
19	Sh. Daya Ram Thakur	DPO Kullu
20	Sh. Sarwan Kumar	DPO Una
21	Sh. Tilak Raj	DPO Bilaspur
22	Sh. Yash Pal Singh	DDO Bilaspur
23	Sh. K.L. Verma	DDO Una
24	Sh. Joginder Prakash Rana	DPO Solan
25	Sh. Ramesh Sharma	DDO Solan
26	Dr. Jaibanti Thakur	DDO, Kullu
27	Smt. Asmita Thakur	DDO, Hamirpur
28	Sh. G.C.Pathak	DDO Mandi
29	Sh. Satish Jamwal	DPO Shimla
30	Smt. Neelam Kathoch	DPO Kangra
31	Smt. Shashi Bala	DPO Hamirpur
32	Sh. Kirti Chandel	DDO Shimla
33	Sh. Rajneesh Sharma	DDO, Lahaul&Spiti
34	Sh. Sachin Thakur	DPO, Lahaul&Spiti
35	Dr. Vivek Guleria	BDO Lahaul&Spiti
36	Sh. Abhishek Mittal	DDO, Sirmour
37	Sh. Surender	BDO-cum-Programme (SBM-G)
38	Er. Rajesh Chandel	Executive Engineer RD Hqr.
39	Er. Gopal Krishan	Executive Engineer, Mandi
40	Er. N.C. Negi	Executive Engineer, Kangra

41	Sh. Amar Singh Rana	Statistical Officer
42	Sh. Inder Chand	SEBPO/ BDO Pooh,
43	Sh. Nand Lal Chauhan	Supdt. Budget
44	Sh. Raja Ram Verma	Supdt. Stat
45	Sh. Pyare Lal Sharma	Supdt, PR
46	Sh. Anil Chauhan	Supdt. PR
47	Er. Sushil Thakur,	JE, RD Hqr. (Secure)
48	Er. Ranjit Singh	JE, RDD, H.Q.
49	Sh. Uma Dutta Verma	Senior Asstt. RD
50	Sh. Arun Atri	RD HP Sectt.
51	Sh. Rakesh Chauhan	Computer Operator , MGNREGA
52	Smt. Parveen Thakur	Co-ordinator, PMAY(G)
53	Sh. Akhilesh Thakur	Computer Programmer
54	Sh. Ishan Bhargava	Data Analyst (RGSA)
55	Sh. Rakesh Kalra	Consultant (MGNREGA)
56	Smt. Kalpna Thakur	MIS, SBM-G
57	Dr. Kapil Dev	SPO Livelihood